

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**July 25<sup>th</sup>, 2023**

**Montgomery County Public Safety Building – 4<sup>th</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*; Kevin Foust, *Joint Member*; Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

**Staff:** Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Valerie D’Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

**Guests:** Pete Haislip, *Radio Technician, Town of Christiansburg*; Tyler Hall, *Deputy Director of Emergency Management, Montgomery County*; Michael Geary, *Director of Fire and EMS, Montgomery County*; William ‘Billy’ Hanks, *Chief, Christiansburg Fire Department*; William ‘Mac’ Babb, *Chief, Virginia Tech Police Department*

**Absent:**

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Chair called the meeting to order at 4:00pm.

**2. Approval of the Agenda**

The Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Mr. Foust. All were in favor.

**3. Approval of the Minutes**

The Chair presented the minutes from the June 27<sup>th</sup>, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mr. Foust and passed unanimously.

**4. Secretary/Treasurer’s Report Budget Report**

An updated summary of the revenues and expenditures for June 2023 was provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the reports, noting no items of concern.

## **5. Executive Director's Report**

Mr. Milburn presented the Executive Director's report (*attachment c*).

## **6. Review of NRV 911 Performance Statistics for June 2023 (*attachment d*)**

Mrs. D'Intino presented the stats to the Board, noting no items of concern.

## **7. Old Business**

### **a. Discussion of Capital Infrastructure Funding**

Mr. Meadows advised the proposal created to fund the radio project has Montgomery County covering approximately 44% of the project costs with the rest being split between the remaining jurisdictions. The proposal still needs to be presented to the Montgomery County Board of Supervisors for approval, but a decision needs to be made in the interim on whether to proceed with the RFP process due to the respective turnaround time of approximately 6 months. Mr. Milburn advised the cost for the consultants to do the RFP is approximately \$110,000 and the writing process can be stopped at any time if necessary.

Mr. Meadows made a motion for the consultants to move forward with the RFP and Mr. Foust seconded. All were in favor.

The Board established a work session for August 15<sup>th</sup> at 3:00pm to further discuss the funding formula.

## **8. New Business**

None

## **9. Comments from Public**

None

## **10. Board Member Comments**

None

## **11. Adjourn**

The Chair adjourned the public meeting at 4:27pm.