

New River Valley Emergency Communications Regional Authority

Board Meeting

May 28th, 2024

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg* Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Kevin Foust, *Joint Member*; Angela Hill, *County Administrator, Montgomery County*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communications Systems Manager*; Deborah O’Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

Guests: William ‘Mac’ Babb, *Chief of Police, Virginia Tech*

Absent: Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:02pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. Mr. Verniel requested a closed session be added under New Business to discuss Executive Performance. A motion was made by Mr. Wingfield to approve the amended agenda and seconded by Mrs. Hill. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the April 23rd, 2024 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Foust and was seconded by Mrs. Hill and passed unanimously.

4. Secretary/Treasurer’s Report Budget Report

Updated summaries of the revenues and expenditures for April 2024 were provided at the start of the meeting (*attachment b*). Mrs. Hill reviewed the reports, noting no items of concern.

5. Executive Director’s Report

Mr. Milburn presented the Executive Director’s report (*attachment c*).

6. Review of NRV 911 Performance Statistics for April 2024 (attachment d)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

None

8. New Business

a. Closed Session

i. Motion for Closed Meeting 4:09pm

Motion by Mrs. Hill:

"I move that the New River Valley Emergency Communications Regional Authority Board convenes in Closed Meeting, pursuant to 2.2-3711, Code of Virginia, as amended, for the purpose of discussing:

1. Executive Performance

The motion was seconded by Mr. Wingfield and passed unanimously.

Pursuant to the subpart of 2.2-3711, Code of Virginia, as amended, A.1

ii. Board came out of Closed Session 4:35pm.

Mr. Wingfield made the motion to return to open session and Mr. Foust provided the second. The motion was approved unanimously.

Mrs. Hill moved to certify that only such business matters allowed under Virginia Code Section 2.2-3711 (a)(1) were heard, discussed, or considered by the Board, and Mr. Wingfield seconded the motion. Mr. Verniel conducted roll call:

Mr. Wingfield
Mrs. Hill
Mr. Verniel
Mr. Foust

Mr. Wingfield made a motion to provide the Executive Director with the same raise percentage provided to the other NRVECRA personnel for the upcoming fiscal year. Mr. Verniel seconded the motion, and all were in favor.

Mr. Wingfield made a motion to move the pay scale for NRVECRA employees by 3% to follow the same adjustments is making to their own for the upcoming fiscal year. Mr. Verniel seconded. All were in favor.

9. Comments from Public

None

10. Board Member Comments

Mr. Verniel thanked Chief Babb for his agency's professional handling of the protest events on campus and in the town of Blacksburg.

11. Adjourn

The Chair adjourned the public meeting at 4:38pm.