

New River Valley Emergency Communications Regional Authority

Board Meeting

June 25th, 2024

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Kevin Foust, *Joint Member*; Angela Hill, *County Administrator, Montgomery County*; Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communications Systems Manager*; Deborah O'Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

Guests:

Absent: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Vice Chair called the meeting to order at 4:01pm.

2. Approval of the Agenda

The Vice Chair presented the agenda for approval. A motion was made by Mr. Foust to approve the agenda and seconded by Mr. Mulhare. All were in favor.

3. Approval of the Minutes

The Vice Chair presented the minutes from the May 28th, 2024 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mrs. Hill and was seconded by Mr. Foust and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for May 2024 were provided at the start of the meeting (*attachment b*). Mrs. Hill reviewed the reports, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for May2024 (attachment d)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

None

8. New Business

a. Service Recognition

Mr. Milburn recognized Elizabeth Winyall for her 5 years of service to the NRV 911 Authority.

b. Recruitment Time

Mrs. Hill made a motion to follow Montgomery County's policy on issuing recruitment leave to new hires, effective immediately. Mr. Foust seconded the motion. All were in favor.

c. Wellness Initiative

Mr. Milburn presented the Board with various ideas being explored for wellness incentives to offer employees. The Board voiced their approval to move forward with exploring wellness offerings by engaging employee feedback and determining the best way to issue a wellness perk or stipend administratively.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Vice Chair adjourned the public meeting at 4:28pm.